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3 MAY 1974

MEMORANDUM FOR: Chief, Information Systems Analysis Staff**SUBJECT** : Agency - Watergate File Review**REFERENCE** : Memo for Senior Agency Officials from IG
dtd 26 Mar 74, same subject

1. Subsequent to your meeting with the DDM&S office representatives, the Director of Personnel met with the Deputy Directors of Personnel and the Executive Assistant to decide the best method of conducting an effective file review program. It was decided that the responsibility would be redelegated to the three Deputy Directors of Personnel. Following your instructions, we are not restating Watergate-related information previously reported.

2. The "eyes only" folders in the Office of the Director of Personnel, which might have contained Category B information, have been reviewed with negative results. The subject files in OD/Pers, on a variety of personnel management matters, and the D/Pers Chrono's have been considered. We believe that they all fall into Category A, as unlikely to contain Watergate-related materials. Our special interest and special referral applicant cards from 1970 to present have been checked, with no pertinent information being identified. We believe that any cards prior to this period fall into Category A. The Career Management Officer maintains soft files on all members of the Personnel Career Service Sub-Group, training records, and Official Personnel Folders on certain employees in the Office of Personnel, all of which we believe fall into Category A. The Chief, Special Activities Staff in searching

our copies of these papers in the event you wish to review them. Obviously, they have no relationship to Watergate and appear to fall into Category A.

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3. Credit Union files on Hunt and McCord are attached, as well as the Public Service Aid Society folder on Hunt (Tab I). They appear to be in Category A.

4. The Deputy Director of Personnel for Plans and Control reviewed the record schedules, in addition to materials and holdings under his immediate control, such as would be found in the Control Division and the Position Management and Compensation Division. He has grouped them, as required, into Categories A and B, and states that in his opinion there are no files pertinent to Watergate per se. He has mentioned in his report (Tab II) in paragraphs 3a and 3b comments relating to Howard Hunt--again, though, not Watergate per se.

5. In the Recruitment and Placement Group, attached at Tab III are the reports of the Chief, Recruitment Division and the Chief, Staff Personnel Division. Of some interest, perhaps, is the report from the Washington Area Recruitment Office on interviews that have taken place with people who have worked at such places as Hughes Aircraft, ITT, and the Committee to Re-elect the President. On the surface there does not appear to us to be any Watergate connection, but we can't be sure. We have difficulty affixing A or B labels to this package.

6. In the Special Programs area (Tab IV) we have attached, among other things, E. Howard Hunt's Contract Personnel File and two files on [redacted] which appear to be in the A category and cover agreement files with the [redacted] which could possibly fall into the B category. On the margin of the report of the Chief, Contract Personnel Division we have categorized his findings into A or B.

[redacted]

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Acting Director of Personnel

Distribution:

0 & 1 - Addressee

X - D/Pers

1 - [redacted]

OD/Pers [redacted] (3 May 74)

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Office of Personnel

Office of the Director of Personnel Activity

Contents:

Statement from [] regarding record-holdings in the Office of the Director of Personnel.

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Statement from Career Management Officer/OP regarding his holdings.

Statement from Chief, Special Activities Staff -- mentions material forwarded to IG on E. Howard Hunt and mentions [] former employee who worked for a time for []

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PSAS File on E. Howard Hunt

Credit Union File on E. Howard Hunt

Credit Union File on James W. McCord, Jr.

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OFFICIAL ROUTING SLIP			
TO	NAME AND ADDRESS	DATE	INITIALS
1			
2	2E 42, Headquarters		
3			
4			
5			
6			
ACTION		DIRECT REPLY	PREPARE REPLY
APPROVAL		DISPATCH	RECOMMENDATION
COMMENT		FILE	RETURN
CONCURRENCE		INFORMATION	SIGNATURE
Remarks:			
<p>This is to be added to our recent submittal on Watergate-Agency File Review.</p>			
FOLD HERE TO RETURN TO SENDER			
FROM: NAME, ADDRESS AND PHONE NO.			DATE
			MAY 1974
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